

COPY NO. 31~~SECRET~~  
C.I.G. 1725 October 1946CENTRAL INTELLIGENCE GROUPPLAN FOR COORDINATION OF BIOGRAPHIC INTELLIGENCEMemorandum by the Director of Central Intelligence

1. Attached hereto is a draft of a "Plan for Coordination of Biographic Intelligence". This plan, with which I concur fully, has the approval of your representatives who collaborated with the Central Intelligence Group in its preparation. The plan is now circulated for your consideration and action at the next meeting of the Intelligence Advisory Board.

2. During the discussions, C.I.G. and certain of your representatives felt that the plan should have included definite provisions for the establishment within C.I.G. of a central biographic reference file which would contain basic factual data on all individuals upon whom supporting files are maintained by the departments. They also felt that those reference files should be maintained on business machine cards in such a way that any information desired and available within the Government records could be readily located. At present there is no such service, nor does any department keep a master index of their own biographic files.

3. However, inasmuch as complete agreement on this point could not be reached, and since many mechanical and organizational problems must be resolved before C.I.G. would be in a position to establish such a system and operate it efficiently, it is recommended that:

- a. The attached plan be approved; and

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b. The establishment within the Central Intelligence Group of a central biographic reference file, maintained on business machine cards, as soon as the necessary arrangements can be made, be approved.

HOYT S. VANDENBERG  
Lieut. General, USA  
Director of Central Intelligence

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